

## **BTQG Board of Directors November 10, 2025, Meeting Minutes**

**Location:** Appletree Quilting Center

**Present:** Mindy Smith, Mona Stevenson, Martha Eberhard, Kitty Peer, Janet Sapp, Maggie Walter, Barb Nixon, Anna Mary Hughes, Jim Reese

**Absent:** Donna Puleo, Glenda Moum, Kat Reece, Marilyn Beissenherz, Janet Hollandsworth

Mindy called the meeting to order at 10:00 am.

### **Officers' Reports**

**Secretary – Janet Sapp** - Janet presented the minutes from the October 13, 2025, meeting. Minutes were approved by acclamation.

**Treasurer's Report – Martha Eberhard** - Martha presented October 2025, treasurer's report. Martha said she had received a question from a member asking about the large CD balance. Martha explained about the need for insurance for items in the storage unit as well as items stored at the church. The treasurer's report was approved by acclamation.

**Vice CEO – Donna Puleo** – (absent) no report

**Past CEO - Maggie Walter** – no report

**Day President – Mona Stevenson** – she has a committee to work on the Christmas luncheon. She will be purchasing paper products for both the day and evening chapter meetings. Martha will split the cost for paper products between the two chapters.

**Starlight President – Marilyn Beissenherz** – (absent) no report.

**Chapter Programs – Jim Reese** – Jim questioned the speaker contract on page 2 with the wording that could be interpreted to mean the guild would provide a laptop for presentations. Jim will write a proposal to update the speaker contract to note that the speaker is responsible to provide their own laptop for their presentation. He will also check into the purchase of an adapter for hookup from a laptop or MacBook to the projector.

**Membership – Kat Reece (absent)** - she sent a report via e-mail to Mindy stating 61 attended the day chapter meeting and 41 and 1 guest at Starlight.

**Library – Anna Mary Hughes** – Anna Mary reported she is up to the "M's" in inventory. She has found several books not listed. She also announced at the meetings that if a member is returning a book to NOT place the book back in the cabinet, to leave in the basket for the librarian to return so they may put the card back in the books. She has found several books she thought were overdue back on the shelves without their cards being returned. Maggie stated that she read over the job description for the Librarian and it states the librarian is to have a key to the church. The Board decided in July to limit the number of keys being passed out. Mindy said the day chapter opens the church by 9:00 a.m. and if Anna Mary wanted to start earlier than 6:00 p.m. on Starlight meeting nights, she is happy to come early.

**Service Projects – Kitty Peer** – Kitty reported she has donated 1 twin and 1 lap quilt to Sleep in Heavenly Peace and 3 lap quilts to Ellis Fischel.

**Quilt Show** – Martha Eberhard – The committee has confirmed the location of Community United Methodist church for next year's quilt show (same location as last time). Martha moved that the entrance fee for this year be set at \$5, Mona Stevenson seconded and the motion carried. The committee meets on November 17<sup>th</sup> and will discuss the possibility of a guest speaker or quilt turning or a special event. The information for the quilt show has been updated on the Guild website as well as a save the date posted on Facebook.

**Newsletter** – Glenda Moum (absent) – Mindy reported for Glenda with a reminder articles are due on Wednesday at 5:00 after Board meetings (November 12). Submit articles to [btqgnews@gmail.com](mailto:btqgnews@gmail.com).

**Website** – Janet Hollandsworth (absent) – no report

**Social Media** - Barb Nixon – no report

**Winter Retreat** – Mindy Smith - There are currently 30 participants registered and is on course as normal.

**CEO** – Maggie Walter moved that the Board does not meet in December, Barb Nixon seconded and the motion carried. Martha and Janet will submit the treasurer's report and minutes from November to Mindy to be shared with the Board. Both items will be on the January agenda for approval.

Mindy plans to speak to each of the chapters about the Missouri Quilt Museum. They were pleased with our submissions and Martha said they asked if we would like to be included in their schedule for the next time (approximately 2 years). Mindy will confirm with the chapters that we would like to be included.

**Next meeting** – 10:00 am 1/12/26 at the Appletree Quilt Store.

**Adjournment** – 11:02